

English 1301: Composition & Rhetoric I

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Fall 2011

website: <http://drmarkwomack.com/engl-1301/>

Campus Availability:
MW after 10:15 (by appointment)

Meeting Time	Section #	Classroom	Credit Hours	Prerequisites	Co-requisites
MWF 8:05-9:00	5002	CASA 326	3	ENGL 305 (or 365) & ENGL 307 (or 375) or Placement by testing	None
MWF 9:10-10:05	5005	CASA 327			

Catalog Description A multi-paragraph composition course, including language study and the mechanics of writing, with examples from selected readings. Students may be required to achieve a departmentally approved score on a proficiency test before credit for the course may be awarded.

Course Learning Outcomes for English 1301

- Analyze a text according to purpose, audience, and other rhetorical concerns.
- Respond logically, rather than react emotionally, to texts that reflect the writers' diverse backgrounds and values.
- Demonstrate an ability to use and analyze an effective individual writing process.
- Focus a topic appropriate to the audience, purpose, voice, and length of assignment.
- Formulate clear and concise thesis statement, main point, focus, or claim.
- Develop, evaluate, and use evidence to support a claim.
- Use effective organization strategies in support of a thesis, focus, main point, or claim.
- Write an essay that demonstrates a command of unity, coherence, continuity, and development.
- Write clear, correct, and appropriate sentences and paragraphs avoiding major grammatical and semantic problems.
- Incorporate appropriate oral and/or written media such as books, articles, interviews, visuals, and government documents.
- Avoid plagiarism when incorporating quotations, paraphrases, and ideas.
- Follow standard guidelines in documenting resources.

Students should expect to use computer technology while enrolled in classes, certificate, and/or degree programs within LSCS. Here are the specific requirements for this course: accessing materials on course website, using LSC-Online, and using a word processor.

Required Textbooks *The Arlington Reader*, 3rd ed. Lynn Z. Bloom & Louise Z. Smith.
A Writer's Reference, 7th ed. Diana Hacker & Nancy Sommers.

Additional Materials in-class writing tools (pen/pencil & paper)
a stapler
a two-pocket folder (for submitting writing exercises & portfolios)

Course Policies

Attendance You should attend all of every class. Failure to attend constitutes grounds for failing the course; if you miss nine days of class or more, you will receive an "F." I make no distinction between "excused" and "unexcused" absences; an absence is an absence. I assign no grade penalty for your first two absences; starting on your third absence, however, each day you miss will reduce your final average by one point. (Three tardies equal one absence. Leaving class before I dismiss you counts as two tardies.) I will take roll at the beginning of each class session; if you arrive after roll call, check in with me at the end of class. It is your responsibility to find out, from your classmates, what you miss when you are not in class.

Writing Assignments You will write 4 major essays (ranging in length from 2 to 5 pages) and 4 sets of peer critiques. You will also write 10 Writing Exercises. Twice during the semester, you will submit revised samples of your writing in a Portfolio for evaluation. I do not assign extra credit or make-up work. Failure to complete ANY assignment, graded or not, may result in a failing grade for the course. Hand in all assignments to me at the beginning of class on the designated due date. Papers not submitted directly to me will not receive grades. I do not accept late papers. I discuss grades only in private, and only forty-eight hours (at least) after I have returned an assignment.

Quizzes I will frequently give a 5 minute pop quiz on the day’s reading assignment either at the beginning or the end of class; if you miss that 5 minutes of a class, you miss that quiz. Missed quizzes cannot be made up for any reason whatsoever. When calculating your quiz average, I will drop your 2 lowest quiz scores.

Professionalism I expect you to participate in class professionally—arrive on time, meet deadlines, collaborate, and pull your weight. I expect you to have read and be prepared to discuss the assigned readings for every class period. Professionalism includes all of these as well as regular attendance, willing participation in all facets of classroom life, and a sincere effort to improve your own writing and that of your peers through peer critique, revision, and conferencing.

Manuscript Requirements Make and keep a copy of every exercise, essay, draft, and peer critique you submit. Print out your final drafts on 8.5 x 11 inch paper. Use 1 inch margins, double space, paginate, and staple pages together. (**NB:** I will not accept, read, or grade any unstapled papers). Use only 12 point fonts and readable typefaces (such as Times New Roman or Georgia). Always print with a good ink cartridge to ensure legibility. I will not grade papers I consider illegible. Edit and proofread *everything* you turn in; every assignment should be as error-free as your can make it.

Cell Phones You may not use cell phones in class. Keep your cell phone turned off and out of sight from the moment you enter the classroom until the moment you leave. Notify me before class begins if there is an emergency situation that absolutely requires you to leave your cell phone on. I reserve the right to confiscate any cell phone visible in class and to answer or confiscate any cell phone that rings during class.

Laptops You may use your laptop only for taking notes, accessing the class website, or other specifically class-related work. If you use it to IM, e-mail, play games, shop or any other such activity during class, you forfeit your right to bring a laptop to class for the rest of the semester. I reserve the right to confiscate any laptop being used inappropriately during class.

Website I will make all course materials—including the policy statement, the syllabus, assignment sheets, and so on—available on the class website: <http://drmarkwomack.com/engl-1301/>. I expect you to check the site regularly so that you can keep up with class announcements.

Academic Integrity If I find clear evidence of academic dishonesty for ANY assignment, I will record a 0 (0 points) for the assignment. If a second incident of academic dishonesty occurs, I will record an “F” for the course grade.

Department Contact Division 1 Receptionist 832.482.1053

Assignments	Weight
Quizzes	10%
Writing Exercises	25%
Mid-Term Portfolio	25%
Course Portfolio	40%

Numerical Vales of Letter Grades		
A+ (100-97)	A (96-93)	A- (92-90)
B+ (89-87)	B (86-83)	B- (82-80)
C+ (79-77)	C (76-73)	C- (72-70)
D (69-60)		
F (59-0)		

Schedule of Readings & Assignments

Week	Date	Activities / Lecture	Readings Due	Assignments Due
1	Mon 8-29	Review of instructions, policies, & syllabus		
	Wed 8-31	Writing Classic Prose		“Who is . . . ?” Essay
	Fri 9-2	Model Sentences		Writing Ex 1 (In Class)
2	Mon 9-5	LABOR DAY		
	Wed 9-7	Constructed Sentences	“Write or Die,” <i>The Arlington Reader</i> [AR] (71-73)	Writing Ex 2
	Fri 9-9	Presenting an Event	“Shooting an Elephant,” <i>AR</i> (516-21)	
3	Mon 9-12	Expanded Sentences	“The New Journalism,” <i>AR</i> (62-64)	Writing Ex 3
	Wed 9-14	Presenting an Event	“See You in Six Months” (on-line)	
	Fri 9-16	<i>Peer Critique Workshop</i>		Essay 1
4	Mon 9-19	Actions	• “Active Verbs,” <i>A Writer’s Reference</i> [WR] (W3) & “Passive Verbs” <i>WR</i> (M1-b)	Return Critiques
	Wed 9-21	Presenting an Event	“Aria,” <i>AR</i> (275-84)	
	Fri 9-23		“Politics and the English Language” (on-line)	
5	Mon 9-26	Assignment for Essay 2 & Starting Sentences	“Last Words,” <i>AR</i> (64-65)	Writing Ex 4
	Wed 9-28	Presenting a Scene	“Once More to the Lake,” <i>AR</i> (163-68)	
	Fri 9-30	Presenting a Scene	“The Way to Rainy Mountain,” <i>AR</i> (118-22)	
6	Mon 10-3	Shifting Time Zones	“Why I Write,” <i>AR</i> (60-62)	Writing Ex 5
	Wed 10-5	Presenting a Scene	“Under the Influence,” <i>AR</i> (181-91)	
	Fri 10-7	<i>Peer Critique Workshop</i>		Essay 2
7	Mon 10-10	Concision	• “Needless Words” <i>WR</i> (S2) • “Wordy Sentences” <i>WR</i> (W2)	Return Critiques
	Wed 10-12	Oratorical Style	“I Have a Dream” (on-line) & “Letter from Birmingham Jail,” <i>AR</i> (494-507)	
	Fri 10-14	Unity & Flow	• “Writing Paragraphs,” <i>WR</i> (C4)	
8	Mon 10-17	Periodic Sentences	“Ain’t I a Woman?” <i>AR</i> (146-47)	Writing Ex 6
	Wed 10-19	Fragments & Run-ons	• “Sentence Fragments,” <i>WR</i> (G5) • “Run-on Sentences,” <i>WR</i> (G6)	
	Fri 10-21	MLA Format	“Documenting Sources,” <i>WR</i> (MLA-4)	

Week	Date	Activities / Lecture	Readings Due	Assignments Due
9	Mon 10-24	Assignment for Essay 3		Mid-Term Portfolio
	Wed 10-26	Analyzing Images	“Reading the Comics,” <i>AR</i> (51-53) & “Hate,” <i>AR</i> (522-32)	
	Fri 10-28	Analyzing Images	“Where I Lived and What I Lived For,” <i>AR</i> (594-98)	
10	Mon 10-31	Cumulative Sentences	“Meditation 17 (For Whom the Bell Tolls),” <i>AR</i> (486-87)	Writing Ex 7
	Wed 11-2	Analyzing Images	“Heaven and Earth in Jest,” <i>AR</i> (599-607)	
	Fri 11-4	<i>Peer Critique Workshop</i>		Essay 3
11	Mon 11-7	Quotations	<ul style="list-style-type: none"> • “Citing Sources,” <i>WR</i> (MLA-2) • “Quotation Marks,” <i>WR</i> (P5) 	Return Critiques
	Wed 11-9	Concrete Language	“Why We Crave Horror Movies” (on-line)	
	Fri 11-11	Assignment for Essay 4	“Joyas Voladoras,” <i>AR</i> (160-62)	
Last Day to Drop & Receive a “W”				
12	Mon 11-14	Invented Adages	“Microbes 3, Humans 2,” <i>AR</i> (476-78)	Writing Ex 8
	Wed 11-16	Presenting Information	“The Physical Genius,” <i>AR</i> (213-23)	
	Fri 11-18	Presenting Information	“Is Google Making Us Stupid?” <i>AR</i> (336-44)	
13	Mon 11-21	Satiric Sentences	“Cyber-Neologoliferation,” <i>AR</i> (362-65)	Writing Ex 9
	Wed 11-23	Presenting Information	“The Allegory of the Cave,” <i>AR</i> (295-98)	
	Fri 11-25	THANKSGIVING HOLIDAY		
14	Mon 11-28	<i>Peer Critique Workshop</i>		Essay 4
	Wed 11-30	Presenting Information	“Academic Cross-Dressing,” <i>AR</i> (460-64)	Return Critiques
	Fri 12-2	Nonsense Sentences		Writing Ex 10 (In Class)
15	Mon 12-5	Revision Workshop		
	Wed 12-7	Portfolio Revisions		
	Fri 12-9			Course Portfolio

Withdrawal Policy

Withdrawal from the course after the official day of record and prior to “W” Day, (see current catalog for this date) will result in a final grade of “W” on your transcript. Instructor approval is necessary if you want to withdraw after official day. No credit will be awarded for a course earning a “W.” If you stop attending class, you must withdraw at the registration office prior to “W” day. If you stop attending class and do not officially withdraw, you will receive an “F” for the course.

Six Drop Rule

Students who enrolled in Texas public institutions of higher education as first-time college students during the Fall 2007 term or later are subject to section 51.907 of the Texas Education Code, which states that an institution of higher education may not permit a student to drop (withdraw with a grade of “W”) from more than six courses, including courses that a transfer student has previously dropped at other Texas public institutions of higher education that have already been counted against their six drop limit. Each student should fully understand this drop limit before you drop any course. Please see a Counselor or Advisor in our Student Services area for additional information and assistance. **This policy does not affect developmental or ESOL students.**

Lone Star College–CyFair is committed to your success

Early Intervention Program and Services

Your success is our primary concern! If you are experiencing challenges achieving your academic goals, please contact your instructor or an advisor. We can provide assistance with academic needs, ADA accommodations, classroom difficulties, financial concerns, and other issues. cfintervention@lonestar.edu for more information.

Tutoring

Lone Star College-CyFair is committed to student success. To facilitate this, free tutoring for most subjects is offered on the 2nd floor of the Learning Commons building. Please refer to <http://www.lonestar.edu/tutoring.htm> for more information regarding our tutoring services. Tutoring in MATH, ENGL, BIOL, and ESOL is also available at the Fairbanks Center.

Teaching & Learning Center Open Lab (TECH 104 & CASA 222)

The Teaching & Learning Center Open Lab is a quiet work and study area available to all students. Students access the lab with their LSCS ID card. The TLC Open Lab is available during extended hours during all semesters. Basic software assistance, access to Mac and PC computers loaded with all courseware, printing, copying, and scanning are all available in TECH 104. For more information, please contact 281.290.3934 or cftclabs@lonestar.edu.

Counseling Services

Counseling services are available to students who are experiencing difficulty with academic issues, selection of college major, career planning, disability accommodations, or personal issues. Students may contact Counseling, Career, and Disability Services at 281.290.3260, cyfair.counseling@lonestar.edu, or CASA 109.

Students may contact counseling services at the Fairbanks Center at 832.782.5110, Fairbanks.counselor@lonestar.edu, or FBC120.

The Assistive Technology Lab

The Assistive Technology Lab is available for students who benefit from its various technologies to convert text to speech, magnify items, convert text to Braille, etc. To contact the Assistive Technology Lab directly, please call 281.290.3207 or e-mail the lab at cfassistivetechlab@lonestar.edu. The AT Lab is located on the 1st floor of the CASA building. Students may contact the IT dept at the Fairbanks Center at 832.782.5072 or FBC 210 for assistance.

Library

The Lone Star College-CyFair Library is located in the Learning Commons building and contains information resources for both college students and community members. Librarians are available to assist with research. The Library contains over 125,000 books, online information databases, 185 computers, free wireless internet, and many more information/research related amenities to ensure student success.

For Library hours and contact information, please visit <http://www.lonestar.edu/library> or call 281.290.3214.

Lone Star College–CyFair Campus and System Policies

Academic Integrity

Lone Star College-CyFair is committed to a high standard of academic integrity in the academic community. In becoming a part of the academic community, students are responsible for honesty and independent effort. Failure to uphold these standards includes, but is not limited to, the following: plagiarizing written work or projects, cheating on exams or assignments, collusion on an exam or project, and misrepresentation of credentials or prerequisites when registering for a course. Cheating includes looking at or copying from another student's exam, orally communicating or receiving answers during an exam, having another person take an exam or complete a project or assignment, using unauthorized notes, texts, or other materials for an exam, and obtaining or distributing an unauthorized copy of an exam or any part of an exam. Plagiarism means passing off as his/her own the ideas or writings of another (that is, without giving proper credit by documenting sources). Plagiarism includes submitting a paper, report, or project that someone else has prepared, in whole or in part. Collusion is inappropriately collaborating on assignments designed to be completed independently. These definitions are not exhaustive. When there is clear evidence of cheating, plagiarism, collusion, or misrepresentation, disciplinary action may include but is not limited to requiring you to retake or resubmit an exam or assignment, assigning a grade of zero or "F" for an exam or assignment; or assigning a grade of "F" for the course. Additional sanctions including being withdrawn from the course, program or expelled from school may be imposed on a students who violate the standards of academic integrity.

Student Behavior Expectations

Students are expected to conduct themselves appropriately while on College property or in an online environment. Students may receive disciplinary action up to and including suspension, if they violate System or College rules, disrupt classes, or interfere with the opportunity of others to obtain an education. Students who pose a threat to the safety of others will be subject to immediate withdrawal from the classroom, campus environment, and/or online environment, as well as face subsequent criminal charges, as appropriate. Please refer to the Student Code of Conduct located online at <http://www.lonestar.edu/3579.htm> for additional information.

Americans with Disabilities Act Statement

Lone Star College-CyFair is dedicated to providing the least restrictive environment for all students. We promote equity in academic access through the implementation of reasonable accommodations as required by the Vocational Rehabilitation Act of 1973, Title V, Section 504 and the Americans with Disabilities Act of 1990 (ADA) which will enable students with disabilities to participate in and benefit from all post-secondary educational activities.

A student requesting accommodations for a disability is required to provide documentation of the disability to the College's designated office for disability services. The documentation is required for the following three purposes:

- a. to establish that someone is a person with a disability and, thus, is a member of the protected class;
- b. to establish the need for accommodations in order to have equal access;
- c. and to be prescriptive in assigning reasonable accommodations.

In order for a student with a disability to receive accommodations, that student is required to register for services through the College's designated office for disability services. If possible, the student requesting services should make an initial contact with the College's designated office the semester prior to enrollment – at least 4 weeks prior to the first class. Disability Services is located on the LSC CyFair Barker Cypress campus in the LRNC building. You may contact Disability Services at the following number: 281.290.3215. Additional information may be accessed online at the following URL address: <http://www.lonestar.edu/disability-services.htm>

Campus Safety and Security

Lone Star College System is committed to maintaining the safety of the students, faculty, staff, and guests while visiting one of our campuses. See <http://www.lonestar.edu/safety-nh.htm> for details.

Register at <http://www.lonestar.edu/12803.htm> to receive emergency notifications. In the event of an emergency, contact the police at 5911.

Computer Virus Protection

Computer viruses are, unfortunately, a fact of life. Using removable devices on more than one computer creates the possibility of infecting computers and diskettes with a computer virus. This exposes the computers of the college, your personal computer, and any others you may be using to potentially damaging viruses. The college has aggressive anti-virus procedures in place to protect its computers, but cannot guarantee that a virus might not

temporarily infect one of its machines. It is your responsibility to protect all computers under your control and use and ensure that each diskette you use, whenever or wherever you use it, has been scanned with anti-virus software. Since new viruses arise continually, your anti-virus software must be kept current. Moreover, since no anti-virus software will find every virus, keeping backup copies is extremely important.

Equal Opportunity Statement

It is the policy of the Lone Star College System to provide equal employment, admission and educational opportunities without regard to race, color, creed, national origin, gender, age, veteran's status, sexual orientation, or disability.

Lone Star Colleges strive to provide an excellent learning environment free from harassment or intimidation directed at any person's race, color, creed, national origin, gender, age, veteran's status, sexual orientation, or disability. Any form of harassment will not be tolerated.

FERPA

The academic, financial, and non-directory information on your student account is confidential and protected by the Family Educational Rights & Privacy Act (FERPA). We cannot release certain information to another person without your written authorization. The Authorization to Release Student Information Form can be found at http://www.lonestar.edu/departments/admissions/ARC-011_FERPA_Privacy_Request.pdf.

Guaranteed Graduate Policy

Under certain circumstances, Lone Star College System will provide graduates of its Associate of Arts, Associate of Science, Associate of Applied Science, or Certificate programs additional education, and training tuition free in order to achieve appropriate mastery of specified competencies. For specific guidelines and information, please refer to the LSCS catalog <http://www.lonestar.edu/departments/accounting/10Graduate.32811.pdf>.

Internet and E-mail

The System provides computing and network resources to students. You are encouraged to use the computers, software packages, and electronic mail (e-mail) for educational or System-related activities and to facilitate the efficient exchange of useful information. However, the equipment, software, and network capacities provided through the district computer services are and remain the property of the System. Use of the equipment and networks is to comport with the policies and procedures of the System and access may be denied to any student who fails to comply with the System's policies and procedures regarding its use.

Access to the System's e-mail and similar electronic communications systems are a privilege and certain responsibilities accompany that privilege. All users are expected to demonstrate the same level of ethical and professional manner, as is required in face-to-face or written communications. Threatening, anonymous, or forged messages will be treated as a violation of this policy.

Software Piracy

Law strictly prohibits unauthorized copying of software purchased by Lone Star College-CyFair for use in laboratories. Lone Star College-CyFair administration will take appropriate disciplinary action against anyone violating copyright laws.

Evaluation of Instruction

Lone Star College-CyFair is committed to student success. As part of its' institutional effectiveness efforts, our instructors are assessed in several ways. For the continuous improvement of our instruction, all students are required to provide input for each course they take each semester using the Course Evaluations Questionnaire, which can be accessed online for each course. This occurs approximately half way through your course and your instructor will provide you more information on this process. Once you evaluate your course, print and turn in the receipt of completion to your instructor. The college deans review these evaluations each semester. The deans and/or department chairs may visit each instructor's class at some time during the semester to observe the instructional environment being provided and complete an assessment of the instructor.

Final Examinations

A final evaluation activity will occur during the published final evaluation period. The appropriate dean, director, or department chair must approve any variation to this schedule.

PLEASE READ THE FOLLOWING STATEMENT AND SIGN BELOW

I have read and understand the policies laid forth in this policy statement and attached documents.

- I am aware of the requirements for this class, including attendance, assignments, and meeting academic integrity standards.
- I realize that it is my responsibility to be aware of these requirements and class expectations.
- I recognize that it is my responsibility to keep up with assignments as listed in the class syllabus.

I am willing to take responsibility for my participation, learning, and success in this class.

Name (print): _____

Signature: _____ date: _____

Your instructor, Mark Womack, reserves the right to amend any policies listed here with sufficient written and verbal notice.

OPTIONAL:

Initial here if you give your permission to have your work used as an anonymous sample paper in future classes taught by Mark Womack.

Initials: _____