

Guidelines for Instructors

Robert and Jennifer Reichek Scholarship Honoring Professor James Pipkin

The Award:

An annual award of up to \$5,000 will be made for the best essay submitted in a given calendar year by an English major concentrating in literary studies for ENGL 3301. ENGL 3301 students will be invited to apply for that year's Robert and Jennifer Reichek Scholarship Honoring Professor James Pipkin.

Eligibility:

English Majors concentrating in Literary Studies who have completed ENGL 3301.

The Application Process:

Applications will consist of 1) a letter of application that explains how his or her essay submission reflects an interest in and appreciation of literary studies, and how it demonstrates his or her approach to critical analysis; 2) a "clean copy" of an essay that has been submitted to an ENGL 3301 class for that calendar year; and 3) a letter of recommendation from the instructor. Application materials should be submitted to the Upper Division Director, Jason Berger (jberger2@uh.edu) no later than the last day of the semester (*not* the last day of classes) in which the student takes ENGL 3301.

The Selection Process:

The scholarship committee, appointed by the Director of Upper Division Studies and the Department Chair and whenever possible in consultation with Professor Pipkin, will review the applications for outstanding work in literary studies, using such criteria as demonstrated excellence in critical analysis, clarity of thought and written expression, and promise of ongoing excellence in literary studies.

Guidelines for Instructors

Instructors should announce the award to the class; they may choose to distribute the award announcement. Instructors might discuss with the class how to approach the letter of application, but they should not help them individually or collectively in its writing. The essay submitted for the award should be the same (unrevised) essay that was submitted for the class, but should not have instructor's comments or a grade. Students applying must have a letter of recommendation from the instructor. Applications should be received by the last day of the semester.